

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF LYNN LAKE  
HELD IN THE COUNCIL CHAMBERS IN THE TOWN OF LYNN LAKE,  
MANITOBA ON TUESDAY, April 26, 2016**

**Present:** James Lindsay Mayor  
Paul Grimmer Councillor  
Trevor Kruzer Councillor  
Patricia MacDonald Councillor  
Matthew Aequitus Acting Chief Administrative Officer/EDO

**CALL TO ORDER:**

With a quorum present Mayor Lindsay called the meeting to order at 7:15 p.m.

**A. ADOPTION OF AGENDA:**

**Resolution #136-2016 MOTION: Patricia MacDonald – Trevor Kruzer**

**BE IT RESOLVED** that the Council Meeting Agenda of April 26, 2016 be approved as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

**B. ADOPTION OF MINUTES:**

**Resolution #137-2016 MOTION: Trevor Kruzer – Patricia MacDonald**

**BE IT RESOLVED** that the Minutes of the Regular Meeting held on April 12, 2016 be approved as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

**Resolution #138-2016 MOTION: Trevor Kruzer – Patricia MacDonald**

**BE IT RESOLVED** that the Minutes of the Special Meeting held on April 18, 2016 be approved as presented and circulated.

MINUTES OF THE REGULAR MEETING OF THE TOWN OF LYNN LAKE  
 HELD IN THE COUNCIL CHAMBERS IN THE TOWN OF LYNN LAKE,  
 MANITOBA ON TUESDAY, April 26, 2016

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

**C. BUSINESS ARISING:**

**D. DELEGATION:**

**E. REPORTS:**

**Resolution #139-2016**                      **MOTION: Patricia MacDonald – Trevor Kruzer**

**BE IT RESOLVED** that Council accept the CAO's Report as presented and circulated.

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

**F. GENERAL GOVERNMENT SERVICES**

**1. Correspondence (\*\* Not Attached)**

<b><u>From</u></b>	<b><u>Subject</u></b>	<b><u>Action</u></b>
a) Jim Shortt	Resignation	Resolution

**Resolution #140-2016**                      **MOTION: Patricia MacDonald – Trevor Kruzer**

**WHERE AS** Deputy Mayor Jim Shortt has resigned effective immediately April 19, 2016,

**THEREFORE BE IT RESOLVED** that Council accept the resignation of Deputy Mayor Jim Shortt with regret.

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			

Carried

- |                        |                         |             |
|------------------------|-------------------------|-------------|
| b) Scott Simms         | 494 Halstead Avenue     | Discussion  |
| c) Build Manitoba Fund | General Assistant Grant | Information |
| d) M.T.C.M.L. Invoice  | Insurance               | Resolution  |

**Resolution #141-2016**                      **MOTION: Patricia MacDonald – Trevor Kruzer**

**WHEREAS** M.T.C.M.L., underwritten by Western Financial Group, provides insurance to the Town of Lynn Lake at a discounted rate as part of its association with the Association of Manitoba Municipalities,

**AND WHEREAS** an invoice for \$92,979.36, taxes included, has been received for an annual renewal of said insurance,

**THEREFORE BE IT RESOLVED** that Council authorize payment of said invoice.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			

**Carried**

- |                     |              |                     |
|---------------------|--------------|---------------------|
| e) Westburne        | Quote        | Resolution (Tabled) |
| f) TAXervice        | Tax Sale     | Information         |
| g) Elizabeth Martel | Re: Tax Sale | Discussion          |

**G. OTHER BUSINESS:**

**1. Correspondence (\*\* Not Attached)**

- | <b><u>From</u></b> | <b><u>Subject</u></b> | <b><u>Action</u></b> |
|--------------------|-----------------------|----------------------|
| a) UCN             | Survey                | Information          |

**2. Other**

- |                        |            |
|------------------------|------------|
| a) Signing Authorities | Resolution |
|------------------------|------------|

**Resolution #142-2016**                      **MOTION: Trevor Kruzer – Patricia MacDonald**

**BE IT RESOLVED** that the following person(s) remain as signing authority for the Town of Lynn Lake

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF LYNN LAKE  
HELD IN THE COUNCIL CHAMBERS IN THE TOWN OF LYNN LAKE,  
MANITOBA ON TUESDAY, April 26, 2016**

1. Councilor Paul Grimmer
2. Councilor Patricia MacDonald

AND FURTHER BE IT RESOLVED that the following individual(s) be added as signing authority for the Town of Lynn Lake

1. Economic Development Officer Matthew AeQUITUS
2. \_\_\_\_\_

AND FURTHER BE IT RESOLVED that the following individuals be removed as signing authority for the Town of Lynn Lake

1. Deputy Mayor Jim Shortt
2. Administrative Assistant Marie Lewis

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

- |                        |            |
|------------------------|------------|
| b) Taxes               | Discussion |
| c) Appointment for SEO | Discussion |

**Resolution #143-2016                      MOTION: Patricia MacDonald – Trevor Kruzer**

**WHEREAS** Section 10(1) of The Municipal Councils and School Boards Elections Act require each municipality to appoint a senior elections official (SEO) who will be responsible to manage and conduct all aspect of the municipal elections;

**AND WHEREAS** the Town is required to establish the rate of remuneration for the SEO;

**NOW THEREFORE BE IT RESOLVED** that Matthew AeQUITUS is hereby appointed to the position of SEO for the Town of Lynn Lake;

**AND FURTHER BE IT RESOLVED** that Council authorize SEO, Matthew AeQUITUS to begin proceedings for a by-election to fill the vacant position on Council.

**AND FURTHER BE IT RESOLVED** that Matthew AeQUITUS will be paid the following rates of remuneration to perform duties of the SEO as set out in The Municipal Councils and School Boards Election Act;

*\$150.00 per election, payable in one installment after the election/bi-election is completed;*

*The SEO is required to record and present a travel expense sheet to Council for their review and approval prior to reimbursement being issued for expenses.*

**BE IT RESOLVED** that as per Subsection 152(3) of The Municipal Act Council closes the Regular Meeting to form In-Camera for the discussion of Personnel.

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

d) Personnel (in camera) Discussion

**Resolution #144-2016**                      **MOTION: Patricia MacDonald – Trevor Kruzer**

**BE IT RESOLVED** that as per Subsection 152(3) of The Municipal Act Council closes the Regular Meeting to form In-Camera for the discussion of Personnel.

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

*Council went to an in camera session at 8:42 and resumed the regular session at 9:05pm*

**Resolution #145-2016**                      **MOTION: Trevor Kruzer – Patricia MacDonald**

**BE IT RESOLVED** that Council adjourns the In-Camera meeting session and resumes the Regular Meeting session.

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			

Carried

**Resolution #146-2016**

**MOTION: Patricia MacDonald – Trevor Kruzer**

WHEREAS Matthew Aequitus has been appointed Acting CAO as of April 19, 2016 and inherited the duties of Administrative Assistant until those positions have been filled,

THEREFORE BE IT RESOLVED that Matthew Aequitus’s bi-weekly pay be revised as follows:

Role	Time Allocation*	Bi-Weekly Pay
EDO	20%	\$600
CAO	40%	\$1000
Administrative Assistant	40%	\$800

And upon hiring an Administrative Assistant:

Role	Time Allocation*	Bi-Weekly Pay
EDO	25%	\$700
CAO	75%	\$1500

EDO bank-time will continue as previously for EDO-specific meetings and events (excluding council meetings, as such meetings are mandatory for the CAO).

\* For accounting purposes

Member Of Council	For	Against	Abstain	Absent
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			

Carried

**3. By-Law**

a) 1391-2016 – Fees Payable to the Town of Lynn Lake – 3<sup>rd</sup> Reading

**Resolution #147-2016**

**MOTION: Patricia MacDonald – Trevor Kruzer**

BE IT RESOLVED that By-Law No. 1391-2016 establishing the Fees payable to the Town of Lynn Lake be read a third time signed, sealed and numbered.

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF LYNN LAKE  
HELD IN THE COUNCIL CHAMBERS IN THE TOWN OF LYNN LAKE,  
MANITOBA ON TUESDAY, April 26, 2016**

7

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

**H. ADDITIONS TO AGENDA**

**I. TABLED ITEMS**

- a) Dispensing unit for rate payers
- b) Water Services Board Invoice

**J. NEXT MEETING**

**Resolution #148-2016**

**MOTION: Patricia MacDonald - Trevor Kruzer**

**BE IT RESOLVED** this regular meeting of Council be adjourned, with the time being 9:20 p.m. and the next regular meeting is scheduled for 7:00 p.m. May 10, 2016.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer				x
Trevor Kruzer	x			
Patricia MacDonald	x			
				<b>Carried</b>

---

**James Lindsay, Mayor**

---

**Matthew Aequitus, Acting CAO**